

Lacey Spring Elementary School PTA Minutes

10/02/2018

Minutes submitted by: Patty Phillips

Board Members in attendance: Raphael and Jenny Steinbach, Patty Phillips, Mary Ryder, Tammy May

Topic	Finding/Conclusions	Actions
Approval of Sept Minutes	Review Minutes of Sept. meeting	No additions or corrections. Approved
Prior Event Report	<p>Back to School Picnic Huge success - over 200 people despite threatening weather Plenty of food, fun and fellowship Cost - \$23.03 (purchased dogs & cups \$ 75.74; donated \$52.71) Improvements</p> <ul style="list-style-type: none"> ● Earlier time (5:30-7:00)? (not discussed) ● More hot dogs -250 in total ● PTA was satisfied with selections of indoor games and face painting 	
<p>Principal's Update <i>Tammy May</i></p>	<ul style="list-style-type: none"> ● Lots of positive activity in the school. ● "Community circle" meetings are held each morning in every classroom. ● The Director of Food Services for RCPS is working to secure a grant to allow the purchase of new round tables for the cafeteria. The tables we have are over 20 years old and are showing lots of wear. These new tables will allow students to be more engaged with classmates during the lunch period. ● LSES will be partnering with Pleasant View Homes this year. Residents of Pleasant View will be at the school reading with students or joining students for lunch. 	
<p>Treasurer's Report <i>Jenny Steinbach</i></p>	<p>PREVIOUS BALANCE: \$4,754.39 EXPENDITURES: \$117.60 (hot dogs \$81, popcorn \$14 & bags \$24) DEPOSITS: \$248.00 (PTA Dues \$78, Donations picnic \$44, Holiday Market \$126) (PLAYGROUND BALANCE: \$ 3,114.09) CURRENT WORKING BALANCE: \$ 5,002.39</p> <ul style="list-style-type: none"> ● Still have outstanding dues (\$276) 	

	<ul style="list-style-type: none"> ● Donations coming in for Reading Night Magic Show (\$40) ● Holiday Market Vendors outstanding (\$170) ● Balance will be lower portion of dues to state PTA (-\$446.25) 	
<p>Committee Chairs Updates</p>	<p>Holiday Market Chair - Cristy Robinson</p> <ul style="list-style-type: none"> ● Holiday Market: Nov. 24, 2018 9:00am-2:00pm <ul style="list-style-type: none"> ○ 13 Vendors paid; 5 unpaid ○ additional tables from classrooms ○ Marketing-Event has been registered with WHSV community calendar, Radio, Members are posting fliers on public boards ○ Reaching out to Tenth Legion/Mtn Valley Ruritans about food sales for the event. <p>Hospitality Chair - Darcy Bacon, Heather Honeycutt</p> <ul style="list-style-type: none"> ● Food for Parent Teacher Conferences Nov. 5-6, 2018 <ul style="list-style-type: none"> ○ Baked potato bar - poll teachers for their opinion ○ Hospitality Committee will contact members with donation requests closer to the event. <p>Membership Chair - Becky Knighten</p> <ul style="list-style-type: none"> ● Currently have 119 members ● Paying dues to state/ national level end of October ● Membership cards to go out in November ● We will attempt to send membership cards out in digital format to reduce the cost of mailing. <p>Beautification Chair - Michelle Carrier, Margaret Arbogast</p> <ul style="list-style-type: none"> ● Rain has prevented activities this fall. ● Large letters LSES have been made by MTC for the front of the school. There will be an opportunity for our students to help decorate these. ● LSES has been chosen by several community members as a partner for a beautification project to improve our outdoor learning opportunities. ● The sign at the arboretum is in need of some repair. We can reach out to Mr. Pence to see if he would be willing to take on this project. <p>Watch DOGS Chair - Justin Knighten</p>	<p>Tammy May will obtain additional tables from JCMES and/or BHS so there is consistency in size for vendors.</p> <p>We will continue to have a PTA table at events to collect outstanding dues.</p>

	<p>Spring Fun Fair Chair - ? Crissy Williams ?/ Patty Phillips</p> <ul style="list-style-type: none"> • PTA provides food and teachers organize the games • Explore ideas for additional activities to promote fundraising • Consider changing timing of the event, possibly earlier in spring (March?) to avoid end of year chaos and recreational sports conflicts. <p>Reflections Chair - Tammy May, Yolanda Contreras, Kim Harris</p> <ul style="list-style-type: none"> • Reflections is a competition hosted by the National PTA program to promote creativity in students. • A meeting was held with interested students and many signed up to participate in various categories. • This years theme is: Heros Around Me. <p>Advocacy Chair -</p>	
<p>Events</p> <p>October 9 Reading Night Magic Show</p>	<p>PTA will provide lite refreshments and drinks prior to the event. 6:00-6:30</p> <p>Water -picnic donations</p> <p>Chips -picnic donations</p> <p>Popcorn -\$14</p> <p>Popcorn bags -\$24 (1,000 purchased bulk Amazon - use for future events)</p> <p>Oil -donated</p> <p>Mini Candy bars -donated (sign-up Genius)</p> <p>Soft Pretzels -donated (sign-up Genius)</p> <p>Volunteers requested (sign up Genius) for set-up, serving and clean up</p> <p>Total cost - \$38 - \$40 in donations made by members (Budgeted \$200)</p>	
<p>Nov 12 Veterans Day Celebration</p>	<p>Ms. Green organizing Veterans Day Celebration</p> <p>Breakfast in cafeteria for Veterans 8:30</p> <p>3rd - 5th grade 9:00 Boy Scouts present the flags</p> <ul style="list-style-type: none"> • A request has been made PTA provide food, drinks & help for breakfast. 	<p>Motion to provide breakfast as requested.</p> <p>Approved.</p>
<p>Fundraiser Updates</p> <p>Box Tops</p>	<p>Patty Phillips, Mary Ryder</p> <ul style="list-style-type: none"> • Collection drive to kick off in the very near future. 	

