

## Lacey Spring Elementary School PTA Agenda

**12/11/2018**

*Minutes submitted by: Patty Phillips*

Board Members in attendance: Raphael Steinbach, Jenny Steinbach, Patty Phillips, Cristy Robinson, Mary Ryder

Topic	Finding/Conclusions	Actions
<b>Approval of Oct Minutes</b>	Review Minutes of Oct. meeting	Approved
<b>Prior Event Report</b>	<p>Magic Assembly Night Refreshments -Huge success - over 200 people                      Cost - \$38 ; \$50 in donations (purchased bags &amp; popcorn \$ 38)                      Improvements: none</p>	
<p><b>Principal's Update</b>  <i>Tammy May (Mary Ryder)</i></p>	<ul style="list-style-type: none"> <li>Mrs May was not in attendance as she was ringing the bell for the Salvation Army Red Kettle Drive. She sends this message via Mary Ryder: All things are going quite well at LSES. Needless to say it is a very happy holiday season as we are enjoying our work and time together at Lacey. Family fitness night is the January event which she will begin planning next week. Reflections entries were judged and winning projects have been submitted to the state. Mrs. May would like to incorporate a reception for all Reflections participants at the fitness night event.</li> </ul>	
<p><b>Treasurer's Report</b>  <i>Cristy Robinson</i></p>	<p><u>PREVIOUS OCTOBER BALANCE: \$5,002.39</u>                      DEPOSITS: \$535.71                      (PTA Dues \$138, Donations reading magic show \$50, Holiday Market \$192, Donation Ruritans \$150, Back to School Picnic change from booth \$5.71)</p> <p>(PLAYGROUND BALANCE: \$ 3,114.09)                      End of November WORKING BALANCE: \$ 5,538.10</p> <p><u>PREVIOUS NOVEMBER BALANCE: \$5,538.10</u>                      October EXPENDITURES: \$625.87                      (\$345 dues, \$125 gift cards for Watch Dogs, \$127.03 reimbursements, \$28.84 checks)                      November EXPENDITURES: \$68.54                      (\$68.54 pork tenderloin)</p>	

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	<p>[\$46.25 Domino's pizza, \$5 vendor reimbursement -- paid with Holiday Market CASH]</p> <p>DEPOSITS: \$551.25 (Holiday Market Vendors \$110, Holiday Market Food \$441.25,)</p> <p>(PLAYGROUND BALANCE: \$ 3,114.09) <b>CURRENT WORKING BALANCE: \$ 5,394.94</b></p> <p>.....</p> <p>December EXPENDITURES: \$7.50 dues December DEPOSITS: \$262.31 (PTA Dues \$12, Domino's Night \$50, Dairy Queen Night \$192.31, Donation \$8)</p> <p>Dec 2018 \$5,649.75 (from August to Dec. the PTA has helped or hosted 7 events &amp; 1 contest) July 2018 \$4,398.39 = raised \$1,251.36</p> <ul style="list-style-type: none"> <li>• Still have outstanding dues (\$156)</li> </ul>	
<p><b>Committee Chairs Updates</b></p>	<p><b>Holiday Market Chair</b> - Cristy Robinson Holiday Market -Fantastic fundraiser! <b>\$968.71</b> 23 Vendors -\$446 Food -\$372.71 + Ruritan donation \$150</p> <ul style="list-style-type: none"> <li>○ Thrift store table by Lacey staff was also successful - proceeds will be used for mobile coffee cart that Speech/SPED students use to sell coffee to teachers throughout the school year.</li> </ul> <p>Pork tenderloin was huge hit! Ran out before noon. \$3 per sandwich, \$5 plates (included chips, drink and sandwich)</p> <ul style="list-style-type: none"> <li>• Thank you for all those who volunteered!! Flowers Bakery THANK YOU -donated 150 buns Robinson Family THANK YOU -donated time &amp; expertise for Pork tenderloin JCMES THANK YOU for loan of tables</li> </ul>	<p>Event was a success despite the weather.</p> <p>Given the success there is some interest in having a spring vendor event and possibly including yard sale spots outside.</p> <p>We need more food and better signage for future events.</p> <p>Vendors liked the day before set-up.</p>

**Hospitality Chair** - Darcy Bacon, Heather Honeycutt

- Food for Parent Teacher Conferences Nov. 5, 2018 success
  - Baked potato bar
  - Thank you note shared from Mrs. Lowe.
- Veterans Day breakfast Nov. 12, 2018 success
  - Muffins, coffee, hot cocoa, doughnuts, fruit

**Membership Chair** - Becky Knighten

- Dues (\$352.50) paid to state - 94 paid members (120 in database)
- Membership Cards electronically sent Nov. 5 to paid members
- Learning how to master State PTA database for member entry

**Beautification Chair** - Michelle Carrier, Margaret Arbogast

- Jill Pence's husband will fix broken sign by outdoor classroom area
- Donations for materials-Connie McVeigh has some sign supplies at her business. Is willing to donate if she has something which may be useful for this project.

**Watch DOGS Chair** - Justin Knighten

- Approximately 70-80 in attendance; great food pot-luck
- Gift cards given to 1st -\$25, 2nd -\$15, 3rd -\$10 carved pumpkin contest
- Gift cards given to hay bale decorating winners (3 x \$25)

**Spring Fun Fair Chair** - Patty Phillips (Antoinette Mauro, Jamie Herring)

- Date of event for this year: May 31; faculty coordinators do not wish to change this years event due to the fact that reservation of dunking booth has already been made. This is a much sought after apparatus and availability is often limited in the spring and early summer. Moving the event to earlier in the spring would be considered for next year.

**Reflections Chair** - Tammy May, Yolanda Contreras, Kim Harris

- Total of 17 projects turned in!!! Most in years!
- The kids did a wonderful job and the judges had a great time seeing all the projects! They had a hard time judging them ;)

	<ul style="list-style-type: none"> <li>• We will be contacting everyone to let them know the outcome! Congratulations to all the participants!!!! Here are our 1st place winners: (They are judged in 2 categories: Primary (Grades Pre-K-2nd) &amp; Intermediate (Grades 3-5))</li> </ul> <p><b>Visual Arts</b> Levi Phillips-Primary level Isa Steinbach-Intermediate level</p> <p><b>Photography</b> Easton Arbogast-Primary level Sarena Lapp-Intermediate level</p> <p><b>Film Production</b> Saylor Armentrout-Intermediate level</p> <p><b>Dance choreography</b> Rebecca Sprague-Intermediate level</p> <p>Mailed first place winners to State PTA Dec. 6 to be judged at the next level.</p> <p>Advocacy Chair -</p>	
<p><b>Events</b></p> <p><b>December 14</b></p>	<p>Holiday Movie Night 6:00-8:40 pm</p> <ul style="list-style-type: none"> <li>• Parents drop off kids at school for dinner, craft and movie</li> <li>• \$10 first child; \$6 each additional child</li> <li>• PTA's role <ul style="list-style-type: none"> <li>○ reimburse SCA for the purchase of crafts</li> <li>○ Recruit 2-4 volunteers to help with event-- help with craft, watch students...</li> </ul> </li> </ul>	

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<p style="text-align: center;"><b>January</b></p>	<p>Family Fitness -</p> <ul style="list-style-type: none"> <li>● Fun active night for families with stations promoting health and physical activity</li> <li>● Light healthy snacks and bottled water will be needed.</li> </ul>	
<p><b>Misc</b></p>	<p><a href="mailto:LaceySpringPTA@gmail.com">LaceySpringPTA@gmail.com</a></p> <p>Many online transactions/fundraisers require us to have an email address. This is an email account created to allow us easier access online and digital record keeping which can be easily transferred as officers change in the future.</p>	
<p><b>Fundraiser Updates</b></p> <p style="text-align: center;"><b>Box Tops</b></p> <p style="text-align: center;"><b>Domino's Night</b></p> <p style="text-align: center;"><b>Dairy Queen Night</b></p>	<p>Patty Phillips, Mary Ryder</p> <ul style="list-style-type: none"> <li>● Collection box for school</li> <li>● Video announcement on morning news to promote participation will come in January.</li> <li>● Box Tops products list and collection sheets to be sent home with students</li> <li>● Submitted in October pending total \$129.40</li> <li>● Next submission deadline is in February.</li> </ul> <p>Mary Ryder - <b>received \$50</b> check in Nov!!!</p> <ul style="list-style-type: none"> <li>● 2nd Thursday of each month - Mention Lacey Spring Elementary when ordering pizza for a % of profit</li> </ul> <p>November 12, 2018 - <b>received \$192.31</b> check in Nov!!!</p> <ul style="list-style-type: none"> <li>● Thanks to volunteers who greeted/served/wiped tables,etc.</li> <li>● 3 hour window ( 5-8pm)</li> <li>● 15% of all sales during this time</li> <li>● Emailed for another date-- Mary Ryder</li> </ul>	

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<p><b>Scripts fundraising</b></p>	<ul style="list-style-type: none"> <li>● Prize wheel to draw more students when repeated in Spring</li> </ul> <p>Patty Phillips</p> <ul style="list-style-type: none"> <li>● Table set up at Holiday Market</li> <li>● First order submitted December 9.</li> <li>● Raised \$94.03 for PTA</li> </ul>	
<p><b>Color Run/Walk Party</b></p>	<p>LSES Representatives- Connie McKelvey, Patricia Cline</p> <ul style="list-style-type: none"> <li>● Color Run/Walk Party, May 18, 2019 <ul style="list-style-type: none"> <li>○ Planning date 1/29/19</li> <li>○ Color Run organization will do all registration and payment collection online</li> <li>○ Plains &amp; JCMES made \$1600 in profit</li> <li>○ Volunteers needed to help with event</li> </ul> </li> </ul>	
<p><b>Other Fundraiser Possibilities</b></p>	<ul style="list-style-type: none"> <li>● Amazon Smile - 0.5% of purchases by Lacey families go to PTA <ul style="list-style-type: none"> <li>○ Any members making purchases on Amazon Smile can select Lacey Spring Elementary PTA to receive a percentage of each purchase made.</li> </ul> </li> <li>● Fireworks &amp; Family Fun Day - June 22 <ul style="list-style-type: none"> <li>○ In the past it has been hard to get volunteers as this is a summer event and many families have other plans and commitments. The amount of funds raised is not substantial. Since we currently have other avenues of fundraising we will opt out of this event.</li> </ul> </li> <li>● Rt. 11 Yard Crawl - renting spaces in parking lots - we will decide this as we get closer to the summer</li> </ul>	
<p><b>Next Meeting</b></p>	<p>Tuesday, Jan. 8, 2019 6:00-7:00 pm</p> <ul style="list-style-type: none"> <li>● Childcare - Abby &amp; Joe from BHS National Honor Society</li> </ul>	

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